






Staying COVID-19 Secure in 2020

We confirm we have complied with the Government's guidance on managing the risk of COVID-19

FIVE STEPS TO SAFER WORKING TOGETHER

-  We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here
-  We have **cleaning, handwashing and hygiene procedures** in line with guidance
-  We have taken all reasonable steps to **help people work from home**
-  We have taken all reasonable steps to maintain a **2m distance in the workplace**
-  Where people cannot be 2m apart, we have done everything practical to **manage transmission risk**

Employer..... **bdat**

Date ...03/06/2020.....

If you have any further questions please contact:

- **Academy St James 01274 777095**
- or Helen Williams - BDAT Estates and Health and Safety Manager on 01274 909040