



The Academy at
St James
Aspire, Achieve, Believe

The Academy at St James
Chelwood Drive
Bradford
BD15 7YD
Telephone: 01274 777095
Head of School: Mr Chris Tolson

Primary Pupil Acceptable Use Agreement / eSafety Rules

- ✓ I will only use ICT in school for school purposes.
- ✓ I will only use my class email address or my own school email address when emailing.
- ✓ I will only open email attachments from people I know, or who my teacher has approved.
- ✓ I will not tell other people my ICT passwords.
- ✓ I will only open/delete my own files.
- ✓ I will make sure that all ICT contact with other children and adults is responsible, polite and sensible.
- ✓ I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will tell my teacher immediately.
- ✓ I will not give out my own details such as my name, phone number or home address. I will not arrange to meet someone unless this is part of a school project approved by my teacher and a responsible adult comes with me.
- ✓ I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
- ✓ I know that my use of ICT can be checked and that my parent/ carer contacted if a member of school staff is concerned about my eSafety.

Dear Parent/ Guardian

Primary Pupil Acceptable Use Agreement / eSafety Rules

ICT including the internet, email and mobile technologies, etc has become an important part of learning in our school. We expect all children to be safe and responsible when using any ICT.

Please read and discuss these eSafety rules with your child and return the slip at the bottom of this page. If you have any queries or require further information, please contact your child’s class teacher

Yours sincerely

Mr C. Tolson
Head of School

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Name of Child _____ **Class** _____

The eSafety rules have been discussed and(child name) agrees to follow the rules and to support the safe use of ICT at The Academy at St. James.

Parent/ Guardian Signature _____

Date _____