

General: Academy St James

Assessor: Helen Williams	Date: 24-2-2022	Activity Covid School Risk Assessment March 2022	Location: Academy St James
Standard of dress for activity (if relevant)		PPE required: Disposable Gloves, Aprons, Face masks, Goggles*	Other equipment used during activity: Cleaning equipment + household cleaning products

Activity/Task/ Risk From	Hazard	Persons at Risk	Existing Control Measures	S	L	R	Res	Further Control Measures required	Date further measures completed by
Students & staff with prior medical conditions deemed as 'Clinically extremely vulnerable'.	Persons with prescribed medical conditions and deemed as 'clinically extremely vulnerable' are more at risk from COVID19 effects, whenever community transmission rates are high.	Students / Staff	<p>Separate guidance for adults and children previously deemed Clinically Extremely Vulnerable has been withdrawn.</p> <p>Small number of people at higher risk because they are immunosuppressed have separate guidance here: COVID-19: guidance for people whose immune system means they are at higher risk - GOV.UK (www.gov.uk)</p> <p>Immunosuppressed people are no longer advised to shield but may wish to take extra precautions to protect themselves, and to follow the practical steps set out in the</p>	3	3	9	M	<p>Where genuine confusion exists in determining whether a student or staff member is required not to attend school, a copy of the GP/clinician notification letter should be provided to the Headteacher;</p> <p>A personal risk assessment will be undertaken for anyone deemed to be immunosuppressed as described.</p> <p>All staff encouraged to consider take up of</p>	1/4/2022

			<p>guidance to minimise their risk of exposure to the virus.</p> <p>We welcome your support in encouraging vaccine take up and enabling staff who are eligible for a vaccination to attend booked vaccine appointments where possible even during term time.</p>					<p>vaccinations available, and booster vaccines if appropriate.</p> <p>Occupational Health used for staff if required</p>	
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<p>Persons entering site with COVID19 symptoms</p>	<p>Transmission of COVID19 to the School community.</p>	<p>Students/ Staff/ Others</p>	<p>Pupils, staff and other adults should follow public health advice which does not require self isolation at this point. However, they should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19.</p> <p>Should the academy have several confirmed cases within any 14 day period, this may be viewed as a potential outbreak.</p> <p>Leaders must inform BDAT and the dedicated advice service who will escalate the issue to the local health protection team where necessary and advise if any additional action is required, such</p>	4	2	8	M	<p>RA's to be checked by BDAT central team.</p> <p>Anyone with symptoms should book a free NHS test https://www.gov.uk/get-coronavirus-test and follow the latest government guidelines.</p>	1/4/2022
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			<p>as implementing elements of the academy outbreak management plan.</p> <p>Contact to be made with the DfE helpline on 0800 046 8687 and selecting option 1 for advice on the action to take in response to the potential outbreak.</p>						
<p>COVID19 virus being accidentally brought onto the site and/ or displays COVID19 symptoms whilst at School.</p>	<p>Transmission of COVID19 to the school community</p>	<p>Students/ Staff/ Others</p>	<p>Ensure good hygiene for everyone. Hand hygiene: Frequent and thorough hand cleaning is now regular practice. Ensuring that pupils and staff clean their hands regularly, with soap and water or hand sanitiser. Respiratory hygiene: The ‘catch it, bin it, kill it’ approach continues to be very important to us. The e-Bug COVID-19 website is used to access resources including materials to encourage good hand and respiratory hygiene. Use of personal protective equipment (PPE) Most staff in schools will not require PPE beyond what they would normally need for their work. Further guidance on the use of PPE in education, childcare and children’s social care settings</p>	4	2	8	M	<p>Whilst awaiting collection students should be isolated in a designated room, behind a closed door with the window open, and appropriate adult supervision.</p> <p>Should anyone develop COVID-19 symptoms, however mild, they will be sent home and they should follow public health advice.</p> <p>Whilst awaiting collection students should be isolated in a designated room,</p>	1/4/2022

		<p>provides more information on the use of PPE for COVID-19. A director of public health may temporarily be worn by all in communal areas or classrooms (unless exempt). Otherwise, no pupil should be denied education on the grounds that they are, are not, wearing a face covering.</p> <p>Maintain appropriate cleaning regimes. We have put in place and maintain an appropriate cleaning schedule.</p> <p>The school is part of the UV filter trial in Bradford from Y1-Y6 to support clean air. This includes regular cleaning of areas and equipment (for example, twice per day), with a particular focus on frequently touched surfaces.</p> <p>Keep occupied spaces well ventilated. School will maintain its one-way system for drop off and pick up before and after school. It is important to ensure the academy is well ventilated and that</p>					<p>behind a closed door with the window open and appropriate adult supervision.</p> <p>Any rooms they use should be cleaned after they have been collected.</p> <p>Anyone who tests positive should stay at home for 5 days and return once fit or following 2 clear LFD tests on day 5, 6, staying away from school for up to 10 days maximum.</p> <p>Existing LFD stockpiles to be made available to staff for day 5 & 6 home testing following a positive COVID result from a PCR test. Staff and pupils can access test kits through local pharmacists and online.</p>	
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			<p>a comfortable teaching environment is maintained. All areas have been assessed to identify any poorly ventilated spaces as part of the risk assessment and improvements to improve fresh air flow in these areas has been actioned.</p> <p>Government issued CO2 monitors to be used around school to monitor CO2 levels across the school day. Average readings to be evaluated and additional control measures put in place if readings more than 1500ppm CO2 in occupied classrooms or 800ppm in areas used for physical activity including singing or sporting activities.</p> <p>Where CO2 levels trigger the need for further action the relevant spaces will be addressed to reduce CO2 levels by increasing natural ventilation. Air Cleaning units will be considered where levels cannot be naturally reduced or improvements to mechanical ventilation will be required.</p>						
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			<p>Mechanical ventilation systems have been adjusted to increase the ventilation rate wherever possible and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated. The systems have been adjusted to full fresh air or, if this was not possible, then systems will be operated as normal as long as they are within a single room and supplemented by an outdoor air supply. We will balance the need for increased ventilation while maintaining a comfortable temperature.</p> <p>Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19</p> <p>All pupils, staff and other adults should follow public health advice on when to self-isolate and what to do.</p> <p>They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due</p>						
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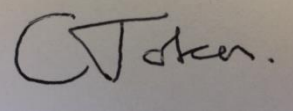
			to the risk of them passing on COVID-19.						
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Activity/Task/ Risk From	Hazard	Persons at Risk	Existing Control Measures	S	L	R	Re s	Further Control Measures required	Date further measures completed by
Travelling to and from school on public and/or dedicated transport.	Transmission of coronavirus through mixing of students outside of normal peer group.	Student	Face coverings – Staff and pupils should follow wider advice on face coverings outside of school, including on transport to and from school.	4	2	8	M	Further advice on face coverings can be seen here: https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own	1/4/2022

Wellbeing and anxiety mitigation for pupils and staff	Increase of stress or anxiety during this period	Students/ Staff	The school have the following currently in place to support pupils at this time. <ol style="list-style-type: none"> 1. Circle Time 2. Meet and Greet 3. School counsellor and Learning support team available for all pupils. 4. Website updated and all issues discussed with children and families 	3	3	9	M	Pupil Wellbeing and support – useful links and sources of support https://www.gov.uk/guidance/mental-health-and-wellbeing-support-in-schools-and-colleges	1/4/2022
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			<p>The school have currently the following in place to support staff at this time.</p> <ol style="list-style-type: none"> 1. Well-being Team and committee established. 2. Well-being days – 1 day per year 3. Absence and other persons discussed and understood. 4. Good communication between everyone. 5. Daily check ins by SLT on staff. 6. Well being notice board with key information on for support. 						
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<p>Educational visits and wrap around provision and extra-curricular activity.</p>		<p>Students/ Staff/ Others</p>	<p>When considering booking a new visit, whether domestic or international, we will ensure there is adequate financial protection in place.</p> <p>We will be aware that the travel list (and broader international travel policy) is subject to change and green list countries may be moved into amber or red. The travel lists may change during a visit we will comply with international travel legislation and will have contingency plans in place to account for these changes as part of our standard educational visit policy.</p> <p>More information on planning in relation to extra-curricular provision will be in accordance with the guidance for providers who run community activities, holiday clubs, after-school clubs, tuition and other out-of-school provision for children.</p>	<p>3</p>	<p>3</p>	<p>9</p>	<p>M</p>	<p>Monitoring of international travel guidance leading up to and during the planned visit.</p> <p>Risk assessments will refer to general guidance about educational visits which is available and supported by specialist advice from the Outdoor Education Advisory Panel (OEAP).</p>	
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Assessment authorised by Headteacher			
Print Name: Christopher Tolson		Signature: 	
		Date: 7.03.2022	
RISK RATING SCORE	RESIDUAL RISK LEVEL	MANAGERIAL ACTION	RISK RESULT
1 - 5	L - LOW	Monitor, no action normally required	Acceptable = Risk Level & Controls Acceptable
6 - 10	M - MEDIUM	Attempt to improve controls so far as is reasonably practicable	
11 - 25	H - HIGH	Priority action to be taken to apply control measures	Not Acceptable = Risk Level & Controls Not Acceptable – Further Action Required
The Risk Assessment should be reviewed where circumstances change and/or at least annually. Significant changes will require a new risk assessment. For minor changes complete the boxes below. Attach additional Assessment Review Pages as necessary.			
Assessment Review			
Reviewed by: Helen Jacklin		Review date: 7/3/2022	Existing risk assessment valid? (Y/N): Y

Has the activity changed? Y	How: Removal of controls related to testing and test and trace programmes	New controls: Revision of CEV/immunosuppressed guidance.
Have new equipment or materials been introduced? (Y/N):	What: N	New controls: N